

## Timesheet Due Dates & Pay Schedule

Timesheets are due **by 5pm** in the local LINC office the Monday following the end of the workweek.

You should not wait until the last minute to submit your timesheet!

**Late or incorrect/incomplete timesheets may effect your payroll. Due to federal reporting requirments, timesheets are due by the due date. Late timesheets may be subject to fraud investigation which will further delay your pay check.**

Call your local office to confirm receipt of fax!

TIME SHEET DATES			Time Sheet Due Date		PAYDAY
Start Date	End Date				
11/25/18	To	12/01/18	<b>12/03/18</b>		
12/02/18	To	12/08/18	<b>12/10/18</b>		12/21/18
12/09/18	To	12/15/18	<b>12/17/18</b>		
12/16/18	To	12/22/18	<b>12/24/18</b>		01/04/19
12/23/18	To	12/29/18	<b>12/31/18</b>		
12/30/18	To	01/05/19	<b>01/07/19</b>		01/18/19
01/06/19	To	01/12/19	<b>01/14/19</b>		
01/13/19	To	01/19/19	<b>01/21/19</b>		02/01/19
01/20/19	To	01/26/19	<b>01/28/19</b>		
01/27/19	To	02/02/19	<b>02/04/19</b>		02/15/19
02/03/19	To	02/09/19	<b>02/11/19</b>		
02/10/19	To	02/16/19	<b>02/18/19</b>		03/01/19
02/17/19	To	02/23/19	<b>02/25/19</b>		
02/24/19	To	03/02/19	<b>03/04/19</b>		03/15/19
03/03/19	To	03/09/19	<b>03/11/19</b>		
03/10/19	To	03/16/19	<b>03/18/19</b>		03/29/19
03/17/19	To	03/23/19	<b>03/25/19</b>		
03/24/19	To	03/30/19	<b>04/01/19</b>		04/12/19
03/31/19	To	04/06/19	<b>04/08/19</b>		
04/07/19	To	04/13/19	<b>04/15/19</b>		04/26/19
04/14/19	To	04/20/19	<b>04/22/19</b>		
04/21/19	To	04/27/19	<b>04/29/19</b>		05/10/19
04/28/19	To	05/04/19	<b>05/06/19</b>		
05/05/19	To	05/11/19	<b>05/13/19</b>		05/24/19
05/12/19	To	05/18/19	<b>05/20/19</b>		
05/19/19	To	05/25/19	<b>05/27/19</b>		06/07/19
05/26/19	To	06/01/19	<b>06/03/19</b>		
06/02/19	To	06/08/19	<b>06/10/19</b>		06/21/19

Twin Falls Annual PA Training Dates:

Thurs Oct 10th 8:30 am - 10:30 am & 12:30 pm - 2:30pm

Fri Oct 11th 1 pm - 3 pm & 5 pm - 7pm

Sat Oct 12th 8 am - 10 am & 1 pm - 3pm

Caldwell Annual PA Training Dates:

Thur Oct 24th 10:30 am - 12:30 pm & 1:30 pm - 3:30pm

Fri Oct 25th 1 pm - 3 pm & 5 pm - 7 pm

Sat Oct 26th 8 am - 10 am & 1 pm - 3 pm

Boise Annual PA Training Dates:

Thur Nov 7th 10:30 am - 12:30 pm & 1:30 pm - 3:30pm

Fri Nov 8th 1 pm - 3 pm & 5 pm - 7 pm

Sat Nov 9th 8 am - 10 am & 1 pm - 3 pm

Payroll Checks are MAILED on payday, direct deposit is scheduled to post on Payday.

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Start Date	To	End Date		
06/09/19	To	06/15/19	<b>06/17/19</b>	
06/16/19	To	06/22/19	<b>06/24/19</b>	07/05/19
06/23/19	To	06/29/19	<b>07/01/19</b>	
06/30/19	To	07/06/19	<b>07/08/19</b>	07/19/19
07/07/19	To	07/13/19	<b>07/15/19</b>	
07/14/19	To	07/20/19	<b>07/22/19</b>	08/02/19
07/21/19	To	07/27/19	<b>07/29/19</b>	
07/28/19	To	08/03/19	<b>08/05/19</b>	08/16/19
08/04/19	To	08/10/19	<b>08/12/19</b>	
08/11/19	To	08/17/19	<b>08/19/19</b>	08/30/19
08/18/19	To	08/24/19	<b>08/26/19</b>	
08/25/19	To	08/31/19	<b>09/02/19</b>	09/13/19
09/01/19	To	09/07/19	<b>09/09/19</b>	
09/08/19	To	09/14/19	<b>09/16/19</b>	09/27/19
09/15/19	To	09/21/19	<b>09/23/19</b>	
09/22/19	To	09/28/19	<b>09/30/19</b>	10/11/19
09/29/19	To	10/05/19	<b>10/07/19</b>	
10/06/19	To	10/12/19	<b>10/14/19</b>	10/25/19
10/13/19	To	10/19/19	<b>10/21/19</b>	
10/20/19	To	10/26/19	<b>10/28/19</b>	11/08/19
10/27/19	To	11/02/19	<b>11/04/19</b>	
11/03/19	To	11/09/19	<b>11/11/19</b>	11/22/19
11/10/19	To	11/16/19	<b>11/18/19</b>	
11/17/19	To	11/23/19	<b>11/25/19</b>	12/06/19
11/24/19	To	11/30/19	<b>12/02/19</b>	
12/01/19	To	12/07/19	<b>12/09/19</b>	12/20/19
12/08/19	To	12/14/19	<b>12/16/19</b>	
12/15/19	To	12/21/19	<b>12/23/19</b>	01/03/20

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