

## Timesheet Due Dates & Pay Schedule

Timesheets are due **by 5pm** in the local LINC office the Monday following the end of the workweek.

You should not wait until the last minute to submit your timesheet!

**Late or incorrect/incomplete timesheets may effect your payroll. Due to federal reporting requirments, timesheets are due by the due date. Late timesheets may be subject to fraud investigation which will further delay your pay check.**

Call your local office to confirm receipt of fax!

TIME SHEET DATES		Time Sheet Due Date		PAYDAY
Start Date	End Date			
11/26/17	To 12/02/17	12/04/17		
12/03/17	To 12/09/17	12/11/17		12/22/17
12/10/17	To 12/16/17	12/18/17		
12/17/17	To 12/23/17	12/25/17		01/05/18
12/24/17	To 12/30/17	01/01/18		
12/31/17	To 01/06/18	01/08/18		01/19/18
01/07/18	To 01/13/18	01/15/18		
01/14/18	To 01/20/18	01/22/18		02/02/18
01/21/18	To 01/27/18	01/29/18		
01/28/18	To 02/03/18	02/05/18		02/16/18
02/04/18	To 02/10/18	02/12/18		
02/11/18	To 02/17/18	02/19/18		03/02/18
02/18/18	To 02/24/18	02/26/18		
02/25/18	To 03/03/18	03/05/18		03/16/18
03/04/18	To 03/10/18	03/12/18		
03/11/18	To 03/17/18	03/19/18		03/30/18
03/18/18	To 03/24/18	03/26/18		
03/25/18	To 03/31/18	04/02/18		04/13/18
04/01/18	To 04/07/18	04/09/18		
04/08/18	To 04/14/18	04/16/18		04/27/18
04/15/18	To 04/21/18	04/23/18		
04/22/18	To 04/28/18	04/30/18		05/11/18
04/29/18	To 05/05/18	05/07/18		
05/06/18	To 05/12/18	05/14/18		05/25/18
05/13/18	To 05/19/18	05/21/18		
05/20/18	To 05/26/18	05/28/18		06/08/18
05/27/18	To 06/02/18	06/04/18		
06/03/18	To 06/09/18	06/11/18		06/22/18

Payroll Checks are MAILED on payday, direct deposit is scheduled to post on Payday.

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TIME SHEET DATES			Time Sheet Due Date	PAYDAY
Start Date		End Date		
06/10/18	To	06/16/18	06/18/18	
06/17/18	To	06/23/18	06/25/18	07/06/18
06/24/18	To	06/30/18	07/02/18	
07/01/18	To	07/07/18	07/09/18	07/20/18
07/08/18	To	07/14/18	07/16/18	
07/15/18	To	07/21/18	07/23/18	08/03/18
07/22/18	To	07/28/18	07/30/18	
07/29/18	To	08/04/18	08/06/18	08/17/18
08/05/18	To	08/11/18	08/13/18	
08/12/18	To	08/18/18	08/20/18	08/31/18
08/19/18	To	08/25/18	08/27/18	
08/26/18	To	09/01/18	09/03/18	09/14/18
09/02/18	To	09/08/18	09/10/18	
09/09/18	To	09/15/18	09/17/18	09/28/18
09/16/18	To	09/22/18	09/24/18	
09/23/18	To	09/29/18	10/01/18	10/12/18
09/30/18	To	10/06/18	10/08/18	
10/07/18	To	10/13/18	10/15/18	10/26/18
10/14/18	To	10/20/18	10/22/18	
10/21/18	To	10/27/18	10/29/18	11/09/18
10/28/18	To	11/03/18	11/05/18	
11/04/18	To	11/10/18	11/12/18	11/23/18
11/11/18	To	11/17/18	11/19/18	
11/18/18	To	11/24/18	11/26/18	12/07/18
11/25/18	To	12/01/18	12/03/18	
12/02/18	To	12/08/18	12/10/18	12/21/18
12/09/18	To	12/15/18	12/17/18	
12/16/18	To	12/22/18	12/24/18	01/04/19

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